

SERVICE FORM

PLEASE FILL OUT THIS FORM AND INCLUDE IT WITH YOUR UNIT COMING IN FOR REPAIR
(Copy this form for each piece of equipment and for one on file)

NOBLE STREET

TECHNICAL SERVICES

17 Noble Street, Toronto, ON M6K 2C7
chris@noblestreestudios.com
416-645-2555

NOBLE STREET TECHNICAL SERVICES will repair all equipment up to \$250.

If the cost of the repair exceeds such amount only then will the client be contacted with an estimate. **Initial here** _____

Your Company Name: _____ E-mail address: _____

Shipping Address (once repaired): _____

City: _____ Postal Code: _____

Phone Number: (____) _____ Fax Number: (____) _____

Your Name/Contact Person: _____ / _____

Please explain the problem with your unit(s): _____

Unit Make: _____ Unit Model Number: _____

Unit Serial Number: _____

Shipping: Upon completion of your repaired unit, we ship the unit back to you by PUROLATOR or LOCAL COURIER (Is billable to warranty and non-warranty). If you wish to elect express shipping, please provide the following:

Your Shipping Carrier: _____ Your Account Number: _____

Our Rates (1 Hour Minimum): \$100.00 Estimate Fee, Refused Estimates, Non Repairable, No Problem Found

****I agree that any equipment that has not been picked up within 30 days of completion/estimate of service becomes property of NOBLE STREET TECHNICAL SERVICES***

SIGN: _____ DATE: _____

UPON COMPLETION OF THIS FORM, PLACE IN YOUR BOX AND SHIP YOUR UNIT TO THE ADDRESS BELOW.

Ship To:

NOBLE STREET TECHNICAL SERVICES
ATTN: CHRIS SIMON
17 NOBLE STREET
TORONTO, ON, CANADA M6K 2C7

Return Address:

If you are not dropping it off yourself please follow the below instructions.

**** Important Packaging Information ****

Please remember your unit is very fragile and not all carriers are gentle with your equipment.

Things to be done before you ship your unit for service

- Make sure service order form is filled out completely and includes form with unit.
- If the unit is under warranty please send original invoice.
- Remove any mounting brackets before packing unit
- Ensure unit is sealed with a plastic cover (bag)
- Make sure unit is very well packed at least 3 inches of packing material around the entire unit between the unit and the box and on all four sides to include top and bottom.
- Recommended packing material would be bubble wrap or foam packing material. If you are considering using peanuts for packing material make sure unit is wrapped in bubble wrap before adding peanuts.
- DO NOT use rags, shredded paper, and newspaper or paper products of any kind as packing material.
- If you are unsure of how to properly pack your unit or do not have proper packing materials to package your unit you may want to take your unit to a company who offers packaging services.

Upon returning your repaired equipment, if we do not feel that the unit has sufficient packaging, we will automatically provide proper packaging materials for an additional \$10.00. This will reduce the chances of shipping damages.